

# Adding a New Trip

In **SCHEDULE** you can add a new trip regardless section you work with: TABLE, CALENDAR or TIMELINE.



Adding a new trip in section SCHEDULE

Click button **NEW TRIP** to add 1 or more legs. Select an aircraft, flight number (Leon assign it automatically if 'Default flight number' has been defined in [fleet edition](#) screen), date, STD, ADEP/ADES, STA. You can also add PAX number or leave trip as ferry.

In section **CALENDAR** you can also add a new trip by right-clicking the mouse over the square.

Buttons **UTC** & **LT** allow to switch between times while adding a new trip.

Leon suggests **STA** if a particular aircraft speed details are added in fleet edition section, using **GCD** and/or average winds. STA suggestion can also be based on minimum 5 same historical routes.

To add more legs to the trip click **+** and to delete a leg click 

You can also add a new **positioning**, new **office** or new **reservation** by clicking appropriate buttons placed next to NEW TRIP.

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