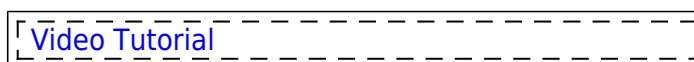# Aircraft Crew Positions

Adding crew functions to fleet

Once aircraft are added to Leon you need to add appropriate **functions** (crew positions) to it. It is very important part of the system because it will allow you to add ratings, assign crew to flights and create duty on aircraft.

In this section select an aircraft type in the filter and mark needed checkboxes.

You can choose the currency for wages.

You can see 5 columns in this section:

- **Use / Default** - If you want to use added **function** every time you add a new flight (i.e. CPT and FO) mark checkboxes in both columns: **Use** and **Default**. If some added functions should remain hidden in the Editing flight page, just leave column 'Use' marked.
- **Regular Name** - default function available in Leon. Cannot be edited.
- **Operator Name** - **an editable field which allows applying operator's own rating acronym**.
- **Wage** - basic way of calculating wages.
- **Notes** - basic information regarding function i.e. notes next to **FO** could be 'Copilot'. Notes remain in this section are are NOT displayed anywhere else in Leon.

If the **Currency** and **Wages** are set, Leon will be able to calculate wages based on CMT. In order to do it, you need to fill in CMT in JL. The result of this calculation will show in **Block Time by Function** report.

You can assign function to each part of you business (Flying crew, Maintenance, Ground) by going to different tabs in the top of the screen.

Positioning tab will allow you to assign functions that do not calculate FDP but duty only (PSN) or neither FDP nor Duty (PAD). When **PSN** will reposition a crew member from one place to another in Leon, **PAD** will not do it.

DEFAULT CREW POSITIONS per a TAIL

Default crew positions per tail

It is possible to set up **default crew positions** not only for aircraft type but also for particular **aircraft tail**.

This can be set up in the aircraft edition panel, under the tab 'CREW'.

In this tab, a list of positions specified in the section 'Aircraft Crew Positions' is visible.

This list can get further **narrowed down** for a particular aircraft registration. This is especially useful for operators with many same-type aircraft in their fleet but different requirements as to the necessary crew positions on each tail.

To apply the default positions, **'Use aircraft type defaults'** checkbox needs to be **unmarked**. If the checkbox is marked, crew positions as specified in Aircraft Crew Positions will apply.

AVAILABLE AIRCRAFT CREW POSITIONS IN LEON

COCKPIT POSITION	DESCRIPTION
CPT	Captain
LTC	Line Training Captain
FO	First Officer
SP	Student Pilot
INS	Instructor
TRI	Type Rating Instructor
SFI	Simulator Flight Instructor
FEI	Flight Engineering Instructor
EXA	Examiner
TRE	Type Rating Examiner
LTI	Line Training Instructor
LTE	Line Training Examiner
FE	Flight Engineering
OBS	Observer
NAV	Navigator
NAI	Navigator Instructor

COCKPIT POSITION	DESCRIPTION
STB	Standby

CABIN POSITION	DESCRIPTION
FA	Flight Attendant
IFA	Instructor Flight Attendant
SFA	Student Flight Attendant
FAS	Flight Attendant Senior
FAOBS	Flight Attendant Observer
EFA	Examiner Flight Attendant
SCA	Senior Cabin Attendant
CA	Cabin Attendant
CAC	Cabin Attendant Course
STB	Standby
LM	Load Master

MAINTENANCE POSITION	DESCRIPTION
FM	Flight Mechanic
LC	Line Checker

GROUND POSITION	DESCRIPTION
FDP	Flight Disptcher
SLS	Sales
OPS	Operations
CHK	Check-in
TKT	Ticket Desk
HRM	Human Resources
QA	Quality
MX	Maintenance
OFC	Office
GI	Ground Instructor
ST	Safety Trainer
LG	Landing Gear

POSITIONINGS	DESCRIPTION
PSN	Positioning
PAD	Positioning As Deadhead

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