

# Introduction

Adding ratings to crew means making them available on the list to choose from when adding a new flight. If you give a rating **CPT** to a pilot, then when you click on CPT field in Edit Flight screen you will be able to select him for that position.

| Process              | Code | Accession        | Function   | Info Menu  |
|----------------------|------|------------------|--|--|
| Acetylcholinesterase | ADCE | A319 - A329 A339 | CPTC, PG, LHC, TRG, SFL, OBG, TRE, FW, FAL, KFA, FHOBO, EFA, FND, FNA2 | <div>Accession type</div> <div>A319 - A329 A339</div> <div>Function type</div> <div>+</div> <div>+</div> <div>+</div> <div>+</div> <div>Items per page</div> <div>20</div> |
| Delta 4-3-Oxidase    | AD3A | A319 - A329 A339 | CPTC   |  |
| Delta 4-3-Oxidase    | AD3A | A319 - A329 A339 | CPTC, PG, LHC, TRG, SFL, TROB  |  |
| Formylglutamate      | FGX  | A319 - A329 A339 | FAL, FAL, KFA, EFA   |  |

## Crew ratings page

In **Crew Ratings** screen you can see all crew members with previously added ratings sorted alphabetically. In the filter you can select aircraft type, function type or a person (to see only his ratings).

In order to assign a crew member to a flight you need to specify what his position is on a particular aircraft type (CPT, FO, FA, etc.). It is very important, because when adding crew to the flight, a crew member without ratings assigned will not appear in the crew suggestion drop-down list in the edit flight screen.

## Adding ratings

Green > Green ratings > Edit Person Ratings

### Mike Echo (ECH)

Basic information | Groups | Personal endorsements | **Green ratings** | User settings | Login history

| Type               | Rating | Experienced   |
|--------------------|--------|---|
| A319 - VC-1 ADJ    | CPT    | <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> |
|                    | FD     | <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> |
|                    | LTC    | - <input checked="" type="checkbox"/>                                   |
|                    | TRF    | - <input checked="" type="checkbox"/>                                   |
|                    | SFI    | - <input checked="" type="checkbox"/>                                   |
|                    | TRE    | - <input checked="" type="checkbox"/>                                   |
| F980 - Mystere 900 | PSN    | - <input checked="" type="checkbox"/>                                   |
|                    | PSN    | - <input checked="" type="checkbox"/>                                   |
|                    | PHD    | - <input checked="" type="checkbox"/>                                   |
| GLF4 - G450        | CPT    | <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> |
|                    | FO     | <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> |
| HQ5B - H 75B       | CPT    | <input type="checkbox"/> <input checked="" type="checkbox"/>            |

Add new ratings

Aircraft type: F980 - Mystere 900

Position: Cabin

Rank: Capt

☐ CPT
 ☐ LTC
 ☐ FO
 ☒ INS
 ☐ TRF
 ☐ SFI
 ☐ TRE
 ☐ LTI
 ☐ OES
 ☐ STB

☒ selected all | ☐ selected none

Reset Active

☐ PSN
 ☐ PSN
 ☐ PSN
 ☐ PHD
 ☐ PHD

☒ selected all | ☐ selected none

Delete all ratings

Select aircraft type, position and save changes

Update

## Adding ratings to crew

Go to Crew > Ratings, select the name from the list of cre members or find the person in the filter and click their name (in blue). Select the aircraft type and tick ratings from the list, then click 'Update'.

If you want to add a function that is not on the list, go to Admin > Functions and follow steps described in the chapter [Functions](#).

Once ratings have been added, you can specify if a particular crew member is experienced on the assigned position or not by ticking the box **Experienced**. It is up to the Operator what criteria are applied to mark the crew member as experienced.

| Type                            | Rating | Experienced                         |   |
|---------------------------------|--------|-------------------------------------|---|
| A319 - A319                     | CPT    | <input checked="" type="checkbox"/> | ✗ |
| F900 - Mystère 900 / Falcon 900 | CPT    | <input checked="" type="checkbox"/> | ✗ |
|                                 | FO     | <input checked="" type="checkbox"/> | ✗ |
|                                 | PSN    | -                                   | ✗ |
|                                 | PAD    | -                                   | ✗ |

Leon will highlight crew in red in Flights List section if two unexperienced pilots are assigned on the same flight. When clicking on the highlighted crew you will find warning:

Both CPT & FO are not experienced on G450. You can change their experience in Crew > Ratings page.

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