

In Leon, there is a simple version of how to add a new users - [crew members](#) - to the system. You can add all the necessary details very quickly and within one minute the new account is set and the login details are sent to the new user.

Go to section Crew > Crew Members - you can see all your crew with their codes, ratings and functions previously assigned. This page is for crew only, so you will not see users with no ratings assigned (admins,OPS,maintenance,etc).

To edit crew details - click on the name. To add a new crew-member - click on 'New crew member' icon and add mandatory details: name, login and code. Also, add ratings and new user's email address, so that after saving data the login details can be sent out.

You can always click on 'Full user edit' - the extended version - if you wish to add more details.

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