

# Documents Setup

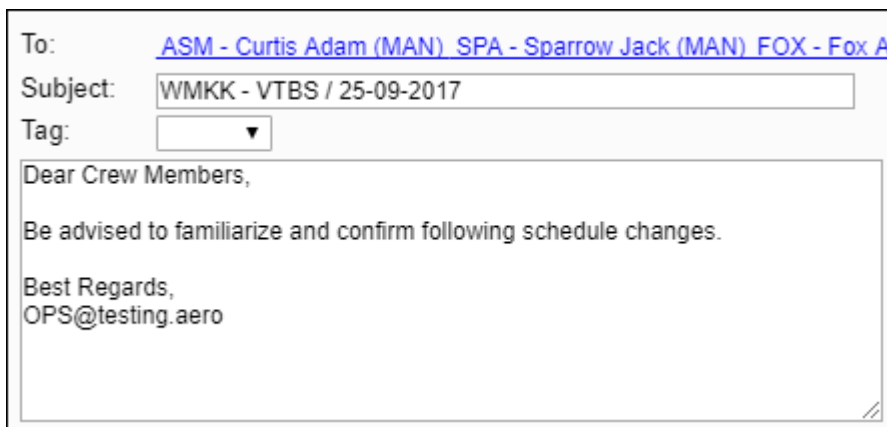
## Notify Crew



Notify crew - document settings

In this table you can input "Reply to", and "CC" email. These will be picked automatically with "Notify Crew" facility available in a section OPS, when you mark a flight/flights and right-click with the mouse.

In "Default content" you can specify default text. This text will then appear in Notify Crew window sent from OPS as per below screen.



## General settings



General Settings

- **Flight documents reply to** - you can send selected documents to crew assigned to a particular trip/trips (they need to be on the same aircraft type) by using option **Notify crew** and by entering in this field an email address it is used to reply to (check [here](#) for more details regarding 'Notify crew' option).
- **Automatically add dispatcher signature to Flight Order** - logged user is displayed as the dispatcher in the Flight Order document.
- **Show airport notes on Trip Sheet** - airport notes can be added to each airport in **Airport Directory** (edit airport data, tab notes, a field 'Note')
- **Show FDP summary on Trip Sheet** - Leon shows **FDP**, Max FDP and Next EOBT (most restrictive ones, so if i.e. CPT has max FDP 13:00 and FO 11:00 Leon will show 11:00).
- **Default fuel cards on Trip Sheet** - click on the link and select **fuel cards** of which fuel prices should automatically appear on Trip Sheet document.
- **Show crew duties PDF on different pages** - if exporting to PDF file ( in section Crew

Calendar) each function-type will be displayed on a different page.

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