

[illegible]

**Airport Directory**

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4 EGBS / STN LONDON

<b>Details</b>	<input type="checkbox"/> Apply changes to all operators using Manual Airport Directory
<b>Handling / FBO</b>	<input checked="" type="checkbox"/> Airport briefing available
<b>Fuel Suppliers</b>	Expires: 31 Dec 2018 <input type="button" value="Edit"/>
<b>Notes</b>	<input checked="" type="checkbox"/> Online Facsimile/Fax Required
<b>Restrictions</b>	<input checked="" type="checkbox"/> Airport Recency
<b>Information</b>	<input type="button" value="UPLOAD FILES"/>
<b>Suppliers</b>	You can drag & drop files to this section.
<b>Notes &amp; Files</b>	
<b>Map</b>	

MAN Specific

Brief / Training

Category

Some airports require pilots to familiarize themselves with important information regarding this airport before flying there - this is when the '**Airport brief**' document should be added to Leon to be available to pilots. The same applies to airport '**Airport Recency**' or **Online Familiarization** documents.

You can also define airports which require 'Airport brief' by going to **Airport Directory** section and ticking an appropriate box.

If a pilot is planned for a flight to a particular airport where special training is required, you can add **training** documents to Leon by clicking on tab 'Airport Recency' or 'Online Familiarization' in user's 'Personal endorsements' page. Enter airport's code, update it, and add appropriate details. You can also upload a PDF file.

You can also add information to Leon if a particular crew member needs **Airport Recency** (either on the aircraft or simulator).

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## Personal Endorsements, tab **Airport Recency**.

It is also possible to access the **history** of uploaded files by clicking on the [History](#) link. More information about the **history of uploaded files** can be found in the [Endorsements](#) section.

**Please note that Endorsements for a specified airport will only appear on a list for pilots planned for that airport in the future (no past flights included).**

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