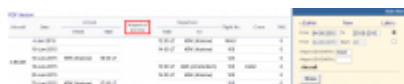


# Home Base Handling Request



Home base handling request - the main page

If there are airports to/from which you fly several times a day and at those airports you use the **same handling agent**, you can send them a **file** with all scheduled flights to/from that airport, on a particular day. It is a simple tool, which can be used in situations where you can send a file along with the description as to what handling services are needed for all those flights.

Aircraft	Date	Arrival		Aircraft	Departure		Flight	Remarks	Status	Pax
		Time	From		Time	To				
A-1000	10-Jun-2019			A-1000	10:00	10:00	10:00			10
A-1000	10-Jun-2019			A-1000	10:30	10:30	10:30			10
A-1000	10-Jun-2019			A-1000	11:00	11:00	11:00			10
A-1000	10-Jun-2019			A-1000	11:30	11:30	11:30			10
A-1000	10-Jun-2019			A-1000	12:00	12:00	12:00			10
A-1000	10-Jun-2019			A-1000	12:30	12:30	12:30			10
A-1000	10-Jun-2019			A-1000	13:00	13:00	13:00			10
A-1000	10-Jun-2019			A-1000	13:30	13:30	13:30			10
A-1000	10-Jun-2019			A-1000	14:00	14:00	14:00			10
A-1000	10-Jun-2019			A-1000	14:30	14:30	14:30			10
A-1000	10-Jun-2019			A-1000	15:00	15:00	15:00			10
A-1000	10-Jun-2019			A-1000	15:30	15:30	15:30			10
A-1000	10-Jun-2019			A-1000	16:00	16:00	16:00			10
A-1000	10-Jun-2019			A-1000	16:30	16:30	16:30			10
A-1000	10-Jun-2019			A-1000	17:00	17:00	17:00			10
A-1000	10-Jun-2019			A-1000	17:30	17:30	17:30			10
A-1000	10-Jun-2019			A-1000	18:00	18:00	18:00			10
A-1000	10-Jun-2019			A-1000	18:30	18:30	18:30			10
A-1000	10-Jun-2019			A-1000	19:00	19:00	19:00			10
A-1000	10-Jun-2019			A-1000	19:30	19:30	19:30			10
A-1000	10-Jun-2019			A-1000	20:00	20:00	20:00			10
A-1000	10-Jun-2019			A-1000	20:30	20:30	20:30			10
A-1000	10-Jun-2019			A-1000	21:00	21:00	21:00			10
A-1000	10-Jun-2019			A-1000	21:30	21:30	21:30			10
A-1000	10-Jun-2019			A-1000	22:00	22:00	22:00			10
A-1000	10-Jun-2019			A-1000	22:30	22:30	22:30			10
A-1000	10-Jun-2019			A-1000	23:00	23:00	23:00			10
A-1000	10-Jun-2019			A-1000	23:30	23:30	23:30			10

Home base handling request - pdf file

Once flights have been added to Leon, go to section OPS > Home Base Handling Request and in the filter select the date, one or two airports of service and aircraft type/registration.

On the screen you will see all added flights to/from the selected airport with details such as:

- aircraft registration
- date
- arrival - from which airport and at what time
- airport service - selected airport in the filter
- departure - at what time and to which airport
- number of pax

All this data can be viewed in **PDF** file and eventually sent out to the handling agent (see screenshot on the right),

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