

The screenshot shows the Leon software interface. On the left, there is a table with columns: Aircraft, Date, Arrival (FROM, TIME), Apt. of service, Departure (TIME, TO), Flight No., Crew, and Pax. The table lists several flights, with some rows highlighted in red. On the right, there is a pop-up window titled 'Flight Details' showing information for a specific flight, including the date, time, and aircraft details.

## Home base handling request - the main page

If there are any airports to/from which you fly several times a day and at those airports you use the same handling agent, you can send them a **file** with all scheduled flights to/from that airport, on a particular day. It is a simple tool, which can be used in situations where you can send a file along with the description as to what handling services are needed for all those flights.

Aircraft	Date	Arrival		Apt. of service	Departure		Flight number	Crew	Pax
		FROM	TIME		TIME	TO			
A-400D	4-Jun-2015			WAW (Warsaw)	22:05 LT	ERE (Krakow)	HEAG		8
A-400D	20-Jun-2015			WAW (Warsaw)	24:05 LT	ERE (Krakow)	100		8
A-400D	20-Jun-2015	ERE (Krakow)	08:00 LT	WAW (Warsaw)			123		8
A-400D	20-Jun-2015			WAW (Warsaw)	20:05 LT	WRO (Katowice)	100	HOTEL	8
A-400D	20-Jun-2015			WAW (Warsaw)	24:05 LT	ERE (Krakow)	100		8
A-400D	20-Jun-2015	ERE (Krakow)	07:00 LT	WAW (Warsaw)			100		8
B-400T	12-Jun-2015			WAW (Warsaw)	20:05 LT	WRO (Katowice)	RDTSP	HIL	8
B-400T	17-Jun-2015	WRO (Katowice)	05:25 LT	WAW (Warsaw)			RDTSP	Delfa Hotel	8
B-400T	24-Jun-2015			WAW (Warsaw)	24:05 LT	WRO (Katowice)	1234	PRAGUE Delfa	8
D-100N	8-Jun-2015			WAW (Warsaw)	11:30 LT	WRO (Katowice)	BAZA	Spalarnia Krakow	8
D-100N	15-Jun-2015	ERE (Krakow)	08:25 LT	WAW (Warsaw)			RDTSP	Delfa	8
D-100N	19-Jun-2015	WAW (Warsaw)	08:25 LT	WAW (Warsaw)	20:25 LT	WAW (Warsaw)	OFFICE	Delfa	8

## Home base handling request - pdf file

Once all flights have been added to Leon, go to section Handling > Home Base Handling Request and in the filter select the date, one or two airports of service and aircraft type/registration.

On the screen you will see all added flights to/from the selected airport with details such as:

- aircraft registration
- date
- arrival - from which airport and at what time
- airport service - selected airport in the filter
- departure - at what time and to which airport
- number of pax

All this data can be viewed in **PDF** file and eventually sent out to the handling agent (see screenshot on the right),

From:  
<https://wiki.leonsoftware.com/> - **Leonsoftware Wiki**

Permanent link:  
<https://wiki.leonsoftware.com/leon/home-base-handling-request?rev=1435254087>

Last update: **2016/08/30 13:06**

