

Home Base Handling Request

Home base handling request - the main page

If there are any airports to/from which you fly several times a day and at those airports you use the same handling agent, you can send them a **file** with all scheduled flights to/from that airport, on a particular day. It is a simple tool, which can be used in situations where you can send a file along with the description as to what handling services are needed for all those flights.

Aircraft	Date	Arrival		Apt. of service	Departure		Flight number	Crew	PAX
		FROM	TIME		TIME	TO			
A-40CDG	4-Jun-2015			WAW (Warsaw)	22:00 LT	ERE (Krakow)	PRAG		8
A-40CDG	20-Jun-2015			WAW (Warsaw)	24:00 LT	ERE (Krakow)	100		8
A-40CDG	20-Jun-2015	ERE (Krakow)	08:00 LT	WAW (Warsaw)			123		8
A-40CDG	20-Jun-2015			WAW (Warsaw)	20:00 LT	WRO (warsaw)	100	HAW	8
A-40CDG	20-Jun-2015			WAW (Warsaw)	24:00 LT	ERE (Krakow)	100		8
A-40CDG	20-Jun-2015	ERE (Krakow)	07:00 LT	WAW (Warsaw)			100		8
B-40TT	12-Jun-2015			WAW (Warsaw)	20:00 LT	WRO (warsaw)	RDTSP	HAW	8
B-40TT	17-Jun-2015	WRO (warsaw)	05:25 LT	WAW (Warsaw)			RDTSP	Dafka	8
B-40TT	24-Jun-2015			WAW (Warsaw)	24:00 LT	WRO (warsaw)	1234	HAW	8
D-1EON	09-Jun-2015			WAW (Warsaw)	11:30 LT	WRO (warsaw)	WADA	Spawow	8
D-1EON	18-Jun-2015	ERE (Krakow)	20:25 LT	WAW (Warsaw)			RDTSP	Dafka	8
D-1EON	18-Jun-2015	WAW (Warsaw)	20:25 LT	WAW (Warsaw)	20:25 LT	WAW (Warsaw)	OFFICE	Dafka	8

Home base handling request - pdf file

Once all flights have been added to Leon, go to section Handling > Home Base Handling Request and in the filter select the date, one or two airports of service and aircraft type/registration.

On the screen you will see all added flights to/from the selected airport with details such as:

- aircraft registration
- date
- arrival - from which airport and at what time
- airport service - selected airport in the filter
- departure - at what time and to which airport
- number of pax

All this data can be viewed in **PDF** file and eventually sent out to the handling agent (see screenshot on the right),

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