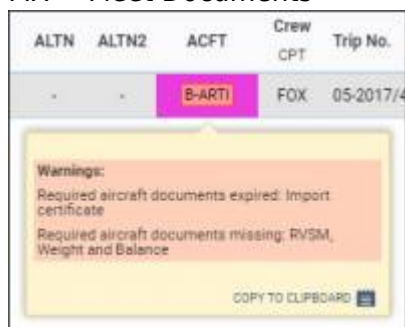


Fleet documents

This section shows **all documents** assigned to the whole fleet. You can read [here](#) how to create fleet documents list.



MX > Fleet Documents



Expired or missing fleet documents pop-up warning

In the filter you can view the list by: aircraft type, aircraft registration, document type, document name. You can also see documents defined as **not required** (for dispatch, if a checkbox 'Req.' is marked when you add a new doc). Empty documents (without any details defined) can be viewed by marking a checkbox **Show empty**.

It is possible to add **not used** tails into the overall view and add documents details to those tails. Leon shows **(not used)** indication next to aircraft registration, if an aircraft has 'not used' status selected in its profile.

Click on any document to get redirected to the section where you can add all details.

Especially important is the **expiry date** of documents. If a document has expired, on the page **Fleet Documents** Leon will mark it as the **RED** alert-belt and will place it on the top of the list. If a document is due to expire in less than 30 days, Leon will mark it in **ORANGE**. Documents due to expire within more than **30** days will be marked in **BLACK**.

In a section OPS, if a any document is either expired or its details are not added, Leon will highlight an aircraft registration (providing you have marked checkboxes: Aircraft required documents missing, Aircraft required documents expired - in the left-hand filter, tab SHOW). Also, if the fleet document is **expired**, Leon will display a **warning** while adding the flight on the aircraft the document is issued for.




When you hover the mouse over aircraft registration Leon will show a pop-up window with the information as on the screenshot on the right.


There are documents that do not get expired, such as 'Noise Certificate'. You can set the expiry date as 'Never' by inserting: XXX

Files upload history

You can now access the **history** of uploaded files in a section MX > Fleet Documents by clicking on the [History](#) link.

A pop-up window will open with the historical details of uploaded files containing the following information:

- **Person that made the changes**
- **Time and date when the changes were made (in UTC)**
- **Status of changes made to the file:**
 -  - new file uploaded
 -  - no changes made to the file
 -  - file deleted

Clicking on the file name within the status (e.g. ) will open this file. This includes **deleted files** as they're stored on Leon servers.

If you enabled the opening of attachments in a separate tab of your browser, please make sure that you enabled pop-up windows.

IMPORTANT!!! The history of uploaded files applies as off 'NOW'. It doesn't apply to the files uploaded in the past.

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