Introduction

Adding ratings to crew means making them avaiable on the list to choose from when adding a new flight. If you give a rating **CPT** to a pilot, then when you click on CPT field in Edit Flight screen you will be able to select him for that position.

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Crew ratings page

In **Crew Ratings** screen you can see all crew members with previously added ratings sorted alphabetically. In the filter you can select aircraft type, function type or a person (to see only his ratings).

In order to assign a crew member to a flight you need to specify what his position is on a particular aircraft type (CPT, FO, FA, etc.). It is <u>very important</u>, because when adding crew to the flight, a crew member without ratings assigned <u>will not appear</u> in the crew suggestion drop-down list in the edit flight screen.

Adding ratings

Basic Information	Group	s Personal e	in dors	ements Ratings User settings Login history			
Туре	Rating	Experienced		Add new ratings			
	CPT	4	×	Acft type F900 - Nystère 900 🗸			
	FO		×	Cabin FA1 IFA FADES select all select none Cockpit			
	F02		×				
	INS	-	×				
A319 - VC-1 ACJ	LTC		×				
	TRI		×	select all select none Not-Active			
	SFI		×				
	TRE		×	PSN PSN PSN PSN PAD PAD select all select none			
	PSN		×	Delete all ratings			
F900 - Mystère 900	PSN		×				
	PAD	-	×				
	CPT	•	×				
GLF4 - G450	FO		×				
H258 - H 750	CPT	•	×				

Update

Adding ratings to crew

Select the name from the list of crew members or find the person in the filter and click their name (in blue). Select the aircraft type and tick ratings from the list, then click 'Update' in order to save changes.

If you want to add a function that is not on the list, go to Aircraft Crew positions and follow steps described here.

Once ratings have been added, you can specify if a particular crew member is experienced on the assigned position or not by ticking the box **Experienced**. It is up to the Operator what criteria are applied to mark the crew member as experienced.

Туре	Rating	Experienced	
A319 - A319	CPT	✓	×
	CPT	•	×
E000 Mustère 000 / Esleen 000	FO	•	×
F900 - Mystère 900 / Falcon 900	PSN	-	×
	PAD	-	×

Leon will highlight crew in red in Flights List section if two unexperienced pilots are assigned on the same flight. When clicking on the highlighted crew you will find warning:

Both CPT & FO are not experienced on G450. You can change their experience in Crew > Ratings page.

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