## **Work Schedule**

**Work Schedule** section can be used by both OPS as well as Crew to view assigned duties - past, current and future ones.

The screen shows assigned flights, positionings, office duties, standby duties, trainings - including duties added in Crew Duties section, such as: holiday, day off, sick, etc...

In the filter you need to select a person and a period of time. Additionally, you can set times to be displayed in UTC, Base LT (defined in Crew profile) or LT (local time of ADEP & ADES). You can also show aircraft registration right below aircraft type or show crew on PAD position.



Work Schedule - a spreadsheet with all assigned flights, positionings and roster duties to selected crew member

The screen shows data such as:

- Crew code/name & period of time on top of the page
- Day of the week
- Aircraft type/registration
- Check In reporting time before duty
- Duty description duty type, schedule, airport codes
- Check Out reporting time after duty
- Function CPT, FO, etc...
- Crew all assigned crew codes
- **Block/CMT** block time/commercial time (which can be inserted to the Journey Log) an option to view CMT in **decimal** is available to be switched on in the filter.

At the bottom you can find summary of the block time done by a particular crew member:

Total -	<b>₹</b> 26:00/00:00
	10:00/00:00

The screen can be exported to PDF file, but it is also possible to click on **All to PDF** in the filter - it means that all crew members would get exported to PDF.

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