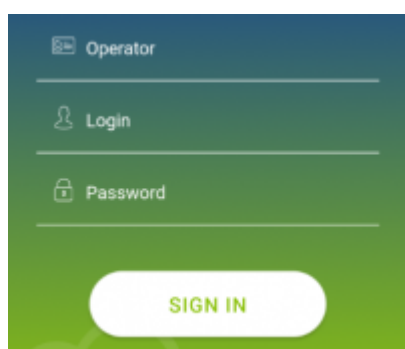


# SALES MOBILE APP



## Introduction

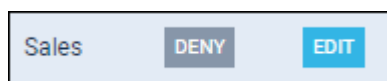


Sales app logging in page

Leon **SALES MOBILE APP** has been created for smooth & fast managing of your BizAv sales.

The app can be downloaded for **free** and is available for **iOS** and **Android** device users. In the App store type in 'Leon Sales' in the search box and install the application.

In order to use Sales app, user must be given an access in Leon 'Privileges' panel as per below screenshot.

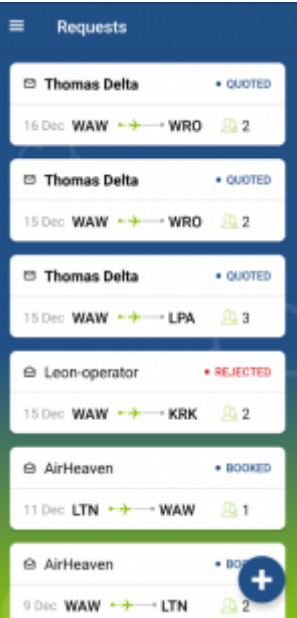


Logging in credentials are **the same** as for the web-version of Leon.

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## Editing the Quote

### ITINERARY



The list of quotes in Leon Sales app



Editing quote's details

Price	USD	5990
Arrival PAX Fee	USD	290.82
Crew Costs Fee	1	USD 848.20
Fuel Block Fee	02:30	USD 1514.65
Fuel Block Fee Discount	01:30	USD 45.38
Fuel Flight Fee	02:00	USD 1817.56
Fuel Flight Fee Discount	01:30	USD 136.20
Handling Basic Fee	USD	969.37
Night Landing	USD	727.03

Quote's aircraft & airport fees

Change status

NEW REQUEST

QUOTED ✓

☒ A-BCDE ☐ D-INKY

OPTION

CONTRACT SENT

BOOKED

INVOICE SENT

BRIEF SENT

DONE

REJECTED

CANCEL

SAVE

Changing quote's status

Once the user has logged in, he can see the list of quotes. Each quote shows such details as: client's name & surname, quote's status and itinerary details: date, route and PAX number.

✉ Thomas Delta

• QUOTED

16 Dec

WAW

✈

WRO

👤 2

By clicking on the upper part of the tile, Leon will also show quote's departure and arrival LT times (with UTC time difference) and airports names.

✉ Thomas Delta

• QUOTED

16 Dec

WAW

✈

WRO

👤 2

11:11

(UTC +01:00)

Departure

Warsaw Frederic Chopin

TBA

(UTC )

Destination

Wroclaw Strachowice/Copernicus

Clicking on the lower part of the tile transfers to a page where there are more details displayed, such as: name & surname of the client's representative (if selected when adding a quote) and assignee's details.

Right below Leon shows **quote's details**, such as:

**B-ARTI**

45 545 USD

11 Dec **VKO** **LTN**

1

- Aircraft reg number

**B-ARTI**

- Quote's price

45 545 USD

- Date & Route

11 Dec **VKO** **LTN**

- PAX number

1

Clicking on quote's date or its route transfers to the page, where an aircraft can be changed as well as quote's schedule details, such as: **ADEP & ADES, Date, Departure & Arrival times, Block & Flight time** and **PAX number**.

## QUOTE'S PRICE

Clicing on the **quote's price** opens a page with the **aircraft & airport fees** (previously defined in Leon's section Sales > Fees).

Each fee can be edited and changed (which will update the total quote's price).

Fuel Block Fee

02:30 × 605.86

USD 1514.65

Σ USD 1514.65

It is also possible to delete a particular leg/legs of the quote's route by clicking the icon however, deleting the quote is not possible.


Leon also allows to change quote's **status** - click the button and a new window will show, where it's possible to mark an appropriate status of the quote. Or, click quote's

status on the blue bar

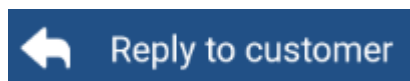
**L-DLHB28**
**QUOTED**

and the same window will show up.

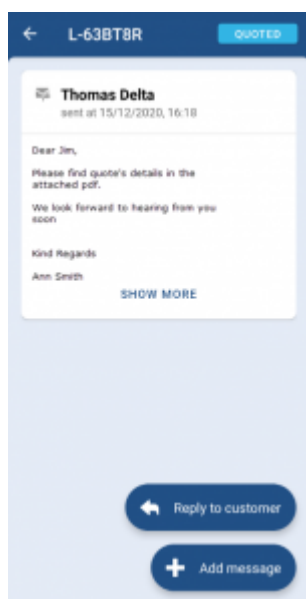
## MESSAGES

Click a button  and Leon will show a dedicated window for exchanging messages with the client.

There are **2** options available in 'Messages' window:



In this panel you can select an **Email template** (which can be set up in a section Settings > Email Templates > Sales Panel Message).



Messages panel in Leon Sales app

### Email template


English	<input checked="" type="radio"/>
German	<input type="radio"/>

CANCEL SAVE

A field **To** will show client's email address, or his representative's.

The other fields such as: **From**, **Reply to**, Subject and Message will show pre-defined email addresses, email subject and email body.

Once the email has been sent out, it will appear in the app as on the screenshot below.

 **Thomas Delta**  
sent at 15/12/2020, 16:18


Dear Jim,

Please find quote's details in the attached pdf.


We look forward to hearing from you soon

Kind Regards

Ann Smith

 Add message


This panel allows sending internal messages.

Add as requester 

Message

CANCEL SEND

Type a message in the window, click SEND and it will appear on client's side. When client replies, it will show straight away in the app.

 **John Evans**  
sent at 15/12/2020, 13:55

Yes we are

**Thomas Delta**  
sent at 15/12/2020, 13:55

Are you available next Tuesday

It is also possible to send a message **as a requester** - click on a dot to do that

Add as requester ☒

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Last update: **2020/12/16 09:30**

