Flights List	ADER 405	S STA ALTN	Arentil	The No.	DAK		Oper	ations	
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Paulies	2002 200	00.00	B-ARTI	09-2815(17	0.044	1	+	•	
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Timeline									
Planned Flights									
Export to PPS									
Documents									
Weight and Ralance-Simulation									

Adding new flights, repositionings and office duties - release 3.27 update

From the release 3.27 (on beta.leon.aero from the 20th of October) adding new flights, positionings and office duties can be done from separate sections.

## • Menu bar

1st thing which will change is the **Menu bar** for section Flights.

When you hover the mouse over, you will see that **New** has replaced **New flight** and it expands into 3 <u>separate pages</u> (see screenshot on the right).

## • New flight

Trip	nfo Sales J	L FTL CAM																								
Туре	N 🗘 Code		Status	Flight 🌲	Trip typ	Commercial	‡ FI	light rules	5: 🕕 🗘 A/	DC 🗹																
	Aircraft	Flight No.	Date	Report.	STD	ADEP ADES	STA	Block	Distance	ALTN	E.L.?	COM	CPT	FO	SP	INS	OBS	FA1	FA2	FDP	SLS	PSN	OPS	2	J	a
<b>त</b> (	SELECT	\$		AUTO				00:00	0																J	×
	New Leg						ন	00:00																		

In this section you can add **ONLY** flights. Positionings and office duties need to be added from separate sections (see below). The rest of this section remains unchanged.

## • New positioning

Use this section to add a new positioning duty/duties. A new positioning duty will **NOT** be included into the trip. Tabs such as: Sales, JL and CAM are not available to be used on this screen (the same applies to office duties). The only available flight-position in both positionings and office duties are **PSN**.

Trip	o Info FTL																	
	Name	Date	Report.	STD	ADEP	ADES	STA	Block	Distance	PSN	PSN	PSN	PSN	PSN	PSN	ŵ	J	æ
			AUTO					00:00	0								J	×
	Add Next								00:00									

## • New office

This section should be used to add a new office duty.

Trip	o Info FTL															
	Name	Date	Report.	Start Time	Location	End Time	Duration	PSN	PSN	PSN	PSN	PSN	PSN	ŵ	J	æ
묘			AUTO				00:00								J	×
	Add Next															
								旦	00:00							

In the Flights List section crew assign to either positioning or office duty appear with appropriate icons:  $\square$  or  $\square$ 

If more than 1 crew is assigned, they will be separated by commas.

POSITIONING	Thu	04-06	09:00	WAW	AUA	21:00	ANS*
OFFICE	Thu	04-06	10:00	WAW	WAW	14:00	 RYAN*, DEL

