Flights List	ADD	Ance	STR. ALTN	Aren's	The No.	DAX	Operations				
Flights Status	-	- Autor	and main	weet [2]	map ress.	. 1750	100		Sala	Vill	
Paulies	200	200	06.00	B-ARTI	09-2815(17	0.044	1	+	•		
	6.7.1		09.00	B-ARTI	08-2015117	0196,6	1	+	٠		
New			11:10	H-LEON	09-281540	0.044	1	+			
Tirseline											
Planed Flights											
Export to PPS											
Documents											

Adding new flights, repositionings and office duties - release 3.27 update

Adding new flights, positionings and office duties needs to be done from separate sections.

• Menu bar

1st thing which has changed is the **Menu bar** for section Flights.

When you hover the mouse over, you will see that **New** has replaced **New flight** and it expands into 3 <u>separate pages</u> (see screenshot on the right).

• New flight

Trip Info Sales JL FTL CAM												
Type N 🗘 Code Status Flight 🛟 Trip type Commercial 🛟 Flight rules: 1 🗘 AOC 🜌												
Aircraft Flight No.	Date Report. STD ADEP ADES STA	Block Distance ALTN E.L.? C	COM CPT	FO SP	INS OBS	FA1	FA2 FI	DP SLS	PSN OF	s 💈	J	B
A SELECT ‡	AUTO	00:00 0									J	×
New Leg	র	00:00										

In this section you can add **ONLY** flights. Positionings and office duties need to be added from separate sections (see below). The rest of this section remains unchanged.

• New positioning

Use this section to add a new positioning duty/duties. A new positioning duty will **NOT** be included into the trip. Tabs such as: Sales, JL and CAM are not available to be used on this screen (the same applies to office duties). The only available flight-position in both positionings and office duties are **PSN**.

Tri	ip Info FTL																	
	Name	Date	Report.	STD	ADEP	ADES	STA	Block	Distance	PSN	PSN	PSN	PSN	PSN	PSN	ŵ	J	æ
			AUTO					00:00	0								J	×
	Add Next																	
									00:00									

• New office

This section should be used to add a new office duty.

Trip	Info FTL															
	Name	Date	Report.	Start Time Lo	ocation	End Time	Duration	PSN	PSN	PSN	PSN	PSN	PSN	ŵ	J	æ
묘			AUTO				00:00								J	×
	Add Next															
								묘	00:00							

In the section Flights List crew assigned to either positioning or office duty appear with appropriate icons: \square or \square

If more than 1 crew is assigned, they will be separated by commas.

POSITIONING	Thu	04-06	09:00	WAW	AUA	21:00	ANS*
OFFICE	Thu	04-06	10:00	WAW	WAW	14:00	 RYAN*, DEL

