

Checklist Notifications

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Time before flight: 00:00

Mail address:

Checklist Items		
<input type="checkbox"/> ATC flight plan	<input type="checkbox"/> Crew transport	<input type="checkbox"/> Ground Transport Invoice
<input type="checkbox"/> Operational flight plan	<input type="checkbox"/> Flight brief sent	<input type="checkbox"/> Documents Printed
<input type="checkbox"/> Landing permits	<input type="checkbox"/> Pass sent to crew briefing	<input type="checkbox"/> Security Test
<input type="checkbox"/> Overflight permits	<input type="checkbox"/> Fuel	<input type="checkbox"/> Flight risk analysis
<input type="checkbox"/> PPR	<input type="checkbox"/> Cargo	<input type="checkbox"/> Crew Clearance
<input type="checkbox"/> Slot (ADEP)	<input type="checkbox"/> PAX List	<input type="checkbox"/> US Landing Rights / Customs Clearance
<input type="checkbox"/> Slot (ADES)	<input type="checkbox"/> Catering	<input type="checkbox"/> US Customs Telephone List (ETA)
<input type="checkbox"/> Aircraft performance	<input type="checkbox"/> PAX transport (ADEP)	<input type="checkbox"/> Military and Government Airtel call B
<input type="checkbox"/> Runway analysis	<input type="checkbox"/> PAX transport (ADES)	<input type="checkbox"/> Invoice
<input type="checkbox"/> Weather	<input type="checkbox"/> General Declaration	<input type="checkbox"/> Payments
<input type="checkbox"/> NOTAM	<input type="checkbox"/> QAR sent (ADEP)	<input type="checkbox"/> Airplane requirements
<input type="checkbox"/> Fuel	<input type="checkbox"/> QAR sent (ADES)	<input type="checkbox"/> Airport admission
<input type="checkbox"/> Weather & NOTAMs	<input type="checkbox"/> XRP	<input type="checkbox"/> Air information
<input type="checkbox"/> North Atlantic Tracks	<input type="checkbox"/> TSA Form	<input type="checkbox"/> Data Virus Declaration
<input type="checkbox"/> Asparagus	<input type="checkbox"/> Flight briefing	<input type="checkbox"/> Site Survey (SLT)
<input type="checkbox"/> Handling (ADEP)	<input type="checkbox"/> Catering	<input type="checkbox"/> Departure Permission
<input type="checkbox"/> Handling (ADES)	<input type="checkbox"/> Ground Transport	<input type="checkbox"/> Refugee transport
<input type="checkbox"/> Crew aware of flight	<input type="checkbox"/> Contract signed	<input type="checkbox"/> Fax Data for Police

Checklist Notifications - general view

The **Checklist Notifications** panel allows to send an email for pre-defined time before the flight's STD (in UTC). Leon will send an email showing all **Checklist Items** with the red statuses, such as: Untouched, '?', No or Rejected - to remind that there should be actions taken against them.

In order to make it work go to **Settings > Checklist Notifications** section, insert time before the flight when Leon should send an email (i.e. 03:00 - three hours before flight's STD) and mark the items which Leon should monitor.

The email itself has a subject: **Approaching flights checklists require attention**. In the body Leon shows an information as per example:

Following flights have unconfirmed statuses:

19-08-2019 12:20 - 15:00

MAN123 WAW - BJV

ATC flight plan (Untouched)

PPR (?)

Catering (No)

GAR (Untouched)

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