

# Duties Setup changes

Defining a new duty in a section Duties Setup > Definition

Name	Legend	Type	Day	Colour
D	A-BCDE	Duty	A-BCDE	
E	B-DEF	Duty	B-DEF	
F	C-DEF	Duty	C-DEF	
G	A-BCDE	Duty	A-BCDE	
H	DEF	Duty	DEF	
I	DEF	Duty	DEF	
J	DEF	Duty	DEF	
K	DEF	Duty	DEF	
L	DEF	Duty	DEF	
M	DEF	Duty	DEF	
N	DEF	Duty	DEF	
O	DEF	Duty	DEF	
P	DEF	Duty	DEF	
Q	DEF	Duty	DEF	
R	DEF	Duty	DEF	
S	DEF	Duty	DEF	
T	DEF	Duty	DEF	
U	DEF	Duty	DEF	
V	DEF	Duty	DEF	
W	DEF	Duty	DEF	
X	DEF	Duty	DEF	
Y	DEF	Duty	DEF	
Z	DEF	Duty	DEF	

Duties - general view on defined duties

Section **Duties Setup** (tab Definition) has been re-arranged.

The biggest change is the defining of the new duty. Right now if you click on the link **New definition** (at the bottom of the screen) a pop-up window looks a bit different. A drop-down box **Type** has now only 3 types of duties you can choose from:

- **Duty** - for flight, office or STB duties.
- **Off** - for all duties such as: Off, holiday, sick, etc...
- **Training** - for training or SIM duties.

A section **Default times** can be used if you want some particular duties to be automatically assigned with the defined times (i.e. office duty).

If a particular duty is on the aircraft then you should select a tail from a drop-down box of **Aircraft**.

If you mark a checkbox **Include in planning** then the crew that the duty is assigned to will be automatically added to a flight on the day on this particular aircraft (if you add a new flight i.e. from New Flight or Schedule sections).

A field **Legend** is to add a full duty name. You can also select a colour from the palet for a particular duty.

From:  
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Permanent link:  
<https://wiki.leonsoftware.com/updates/important-changes-in-a-section-duties-setup?rev=1467723191>

Last update: 2016/08/30 13:06

