

It is possible now to set the **approval** date of the **handling agents** or **FBOs** in Leon. Leon will send an **email notification** at **00:00** every day to the inserted email address, if the expiry date has passed.

Go to the section Admin > Operator Settings > General and at the bottom insert & update 1 or more email address in the field **If the approval date of handlers/fbos has expired, send email to:**

Now go to OPS > Airport Directory, enter the airport code and edit it. In the section **FBO** or **Handling** click in the field next to 'Not approved' - a calendar will show up where you need to set the approval date and click '**Approve**'.

<div> ✕ ★ </div>		<div> Approved until 30-06-2014 Extend Disapprove </div>	
City	---	Fax	---
Country	---	Hours of operation	---
State	---	Frequency	---
ZIP	---	Sita	sita
Email	handling@gmail.com	Aftn	---
Address1	---		
Address2	---		
Remarks	---		

(max. 2MB)
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<div> ★ </div>		<div> Not approved Approve </div>	
City	WARSAW	Fax	---
Country	POLAND	Hours of operation	0800-2000L
State	---	Frequency	---
ZIP	---	Sita	---
Email	---	Aftn	---
Address1	---		

Select the handling agent approval date and click 'Approve'. Once it's passed, Leon will send a notification email

May 2014
Today
M T W T F S S
28 29 30 1 2 3 4
5 6 7 8 9 10 11
12 13 14 15 16 17 18
19 20 21 22 23 24 25
26 27 28 29 30 31

When you add a new flight to a particular ADEP/ADES and the selected handler (either by default if marked as favourite, or manually) has the approval expiry date set, in '**Legs Info > Handling**' section you can see **(approved)** next to the handling agent's name.

WAW

STD

11:00

EXCEL HANDLING (approved)

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