Adding a new Handling agent/FBO

Invalid Link
Adding new Handler/FBO

To add a new Handling Agent/FBO to an airport in `Airport Directory`, you have to go to Handling/FBO tab and click on **Add new** button. This will open **Add new handler** field where you can input the details of the new handling agent.

Fields **"Name"** and **"Email"** are mandatory. If **Name** field is empty, Leon will not save the handler. If **Email** field is empty while trying to save the handler, Leon will display error message that says: Error: Email field cannot be empty.

Once the mandatory fields are filled in, you can click on one of the buttons located at the bottom of the page: ✔ will save the listing, ✗ will cancel it.

Saved Handling Agent will show at the bottom of the list and the listing will have a different background.

Invalid Link
Deleting Handler/FBO

It is also possible **to delete personal Handling Agent/FBO**. To do it, you have to click on a handler you would like to remove and press **Delete** button. This gives 2 options, why the handler is being deleted:

- **Entry does not exist any more** - this will remove handler

- **Duplicate** - this will open a dropdown window with names of handlers that could be duplicats of listed handlers.

> It is not possible to remove a Handler/FBO that is not added manually (but imported from AC-U-KWIK)

Adding a new Fuel Supplier

It is possible to add own fuel supplier by clicking on **Add new** button. The process is exactly the same as when adding new handler (first chapter on this page).

Adding a new Hotel

Go to **Hotels** section and there are 2 buttons at the bottom of the page: **Add new** and **Update** to update Leon database from AC-U-KWIK.

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