

It is possible to notify crew about scheduled flights (apart from sending [notifications](#)) by attaching flight documents, such as: Trip Sheet and Flight Order.

Mark a flight (1 or more), right-click of the mouse and select option **Notify crew**.



In the new window crew email addresses will show up. Add **content** and click **Send**.



Notified crew will get an email with the route & the date (**bold**) as well as with the content.



After clicking the email 2 files will be attached: **Tripsheet** & **Flight Order**.

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