

Notes added in the field '**Remarks**' - section '**Airport Directory > Edit Airport > Hotels**' - will appear in '**Legs Info**' screen, tab 'Crew', if a particular hotel is selected from the drop-down box.

Go to Airport Directory and edit an airport. Expand tab 'Hotels' and add notes to the selected hotel in the field 'Remarks'. The notes will be exported to 'Legs Info', tab 'Crew' (see example below).

OPS > Airport Directory > Edit Airport

HotelsExpand

✕ New Hotel★

City	Luton	Fax	---	Website	---
Country	United Kingdom	Hours of operation	---	Open 24 hours	---
State	---	Frequency	---	Phone	+44 123 654 9876
ZIP	---	Sita	---	Toll Free Phone	---
Email	---	Aftn	---		
Address1	---				
Address2	---				
Remarks	This information will appear in 'Legs Info' screen - tab 'Crew' when this hotel is selected in the drop-down box or if it's set as 'favourite' (marked with gold star).				

Add New

(max. 2MB)

UploadCancel All Uploads

CateringExpand

Car rentalsExpand

LimoExpand

Flights > Legs Info

Checklist

Ops

Fuel

Handling

Crew

Pax

Catering

Flight watch

Crew transport

N/A

(max. 2MB)

UploadCancel All Uploads

Hotel

New Hotel

CNF

(max. 2MB)

UploadCancel All Uploads

Remarks

Notes imported from 'Airport Edit > Hotels' will appear here

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