

PAX profile new options

PAX DETAILS EDITION

In the panel **OPS** we added an option to edit all PAX details (PAX assigned to particular flight) in one window. In order to use this option, PAX have to be added to the flight and saved.

Open a tab 'PAX' and click the button



- Leon will show a new window, where missing PAX details can be inserted, such as:



PAX DETAILS window

- **Ticket number**
- **Accompanied by** - select PAX name from the list - the list shows only PAX added to the same flight.
- **SSR code** - Special Service Code, i.e. PNUT for Passenger is allergic to peanut dust.
- **National ID number** - any other ID number, apart from ID card number, i.e. National Insurance Number.
- **Traveler number**
- **Residence address, City, Zip code, Country**
- **Destination address, City, Zip code, Country**

PAX name & surname, passport & national ID details can't be added from this window - only from a single PAX profile, selected on a current flight.

National ID types

We have added the possibility of selecting **ID type** in the PAX profile.

When adding a new PAX to Leon (or editing already added PAX profile), a new column **Type** shows in **National IDS** section. By default it shows 'ID Card' - click it to get the drop-down list open and select appropriate ID type from available list:

- **Alien card**
- **Residence card**
- **Facilitation document**
- **Military card**
- **Nexus card**
- **Refugee document**
- **IRPA exempt**
- **Naturalisation Certificate**

- **HK return permit**

NATIONAL IDS		NEW NATIONAL ID			
Country*	Type*	No.*	Date of issue	Expiry date	ID scan
ITA	Residence Card	IT9743535	01 Jan 2021	01 Jan 2022	UPLOAD FILES

Nationality

We added a new column **Nationality** to the **Passport** section - select the appropriate country from the list.

PASSPORTS		NEW PASSPORT							
Country*	Nationality	No.*	Name	Surname	Date of issue	Expiry date	Passport scan	Default	Notes
ITA	ESP	I112313TA	Martha	Adams	30 Sep 2020	13 Dec 2025	UPLOAD FILES	<input checked="" type="checkbox"/>	+ X

From:

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Last update: 2021/03/15 10:38

