## **New in Requests/Quotes**

We added the following new features to the 'Requests/Quotes' section:

- $1. \ \mbox{Editing the requester/representative in quote editing section}$
- 2. Default VAT rate per request

## Editing requester/representative

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Editing the requester or representative

It is now possible to **edit a requester/representative** by clicking on icon located next to requester/representative box in quote edit section.

| Requested by: | FlyHigh Ltd. | •2 | 2 |
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Clicking on this icon opens editing pop-up window presented in the screen on the right-hand side.

The changes applied in 'Edit requester/representative' pop-up window will apply instantaneously.

## Default VAT rate

It is possible to set up a **default VAT rate** in the main Quotation view in the 'VAT' box:



This rate will automatically apply to the default items in the Invoice section, **including PAX taxes** (UK, German, Swedish or Italian) and will increase the total amount by this rate.

| Items                                  | Net |          |     | VAT |   | Gross              |
|--|-----|----------|-----|-----|---|--------------------|
| Flight fee - EGGW - UUWW - UUWW - LTFM |     | 72462.11 | EUR | 10  | % | 79708.32 EUR       |
| UK Air Passenger Duty Tax              |     | 57.89    | EUR | 10  | % | 63.68 EUR          |
|  |     |          |     |     |   | Total 79772.00 EUR |

It is possible to **exclude the VAT rate** from the calculations in the Invoice by simply deleting it.

update: 2020/06/19 12:58

| Items                     | Net      |     | VAT |   | Gross          |     |
|---------------------------|----------|-----|-----|---|----------------|-----|
| Flight fee - EGGW - EDDB  | 15153,87 | EUR | 18  | % | 17881,57       | EUR |
| UK Air Passenger Duty Tax | 91,13    | EUR | N/A | % | 91,13          | EUR |
|                           |          |     |     |   | Total 17972.70 | EUR |

The VAT rate, gross amount, as well as taxes amounts, are included in the available data for Sales documents (including Suncharter) in 'Documents Manager'.

