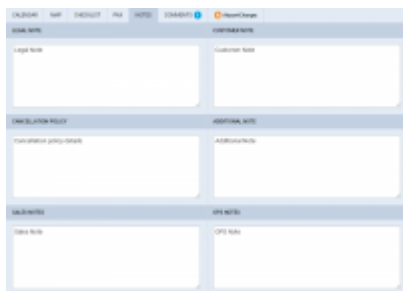


New features in Requests/Quotes section

We have introduced the following features to the 'Requests/Quotes' section:

1. **Reorganising the 'Notes' section**
2. **Note from Avinode in 'Comments' section**
3. **Resetting items on the 'Invoice'**

Reorganising the 'Notes' section



Notes section

In this section, you can add notes for trips on the regular aircraft as well as the subcharter.

Notes added in this section can be then embedded in Sales documents as all of them have the items available in the Available data.

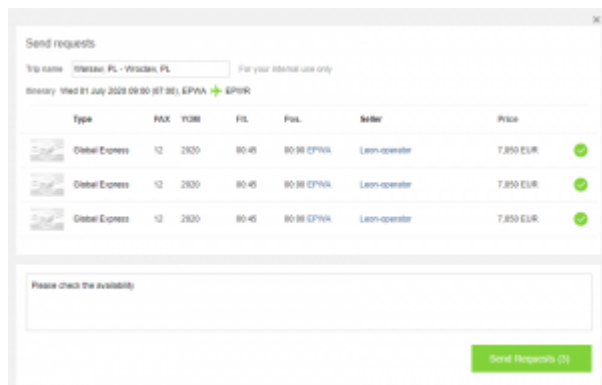
Once the notes are added, click **SAVE** button in order to save the changes.

The OPS and Sales notes will be available and can be edited both in Requests/Quotes as well as OPS > FLIGHT tab of the responding Flights.

OPS and Sales Notes are not available in 2 instances:

- Subcharter flights
- Trip that is not booked

Note from Avinode in 'Comments' section



Comments inserted in Avinode

Notes inserted in '**Send request**' window in **Avinode** will now show in 'Comments' section of the request in Leon.

Comment from Avinode displayed in this section will be highlighted **green** .

CALENDAR	MAP	CHECKLIST	PAX	NOTES	COMMENTS	AirportCharges
+ COMMENTS						
<div><div>Leon-operator added a comment - 30/06/2020</div><div>Please check the availability</div></div>						

Reseting items on the 'Invoice'

Defining an Invoice details & templates

RESET ITEMS function makes it easier to recalculate the amount on the 'Invoice'.

It is very useful when after sending the invoice to the Client, the amount of the quotation changes, be it due to change in the number of items or the calculated price of the items.

In such a scenario, it is sufficient to go to the 'INVOICE' tab in the 'INVOICE' section, press

RESET ITEMS button and Leon will update the amount on the invoice to the actual one.

IMPORTANT!!! Any extra items added to the Invoice will be removed after the reset.

From: <https://wiki.leonsoftware.com/> - Leonsoftware Wiki

Permanent link: <https://wiki.leonsoftware.com/updates/requests-quotes-new-features-introduced-including-the-reorganisation-of-the-notes-section?rev=1593766266>

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