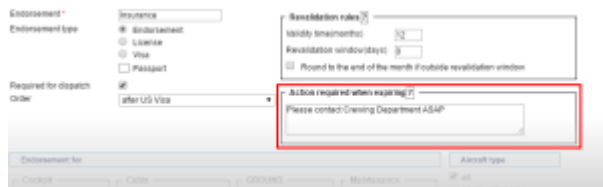


"Action required when expiring" box in Endorsements List



The screenshot shows the 'Endorsement' edit window. On the left, there are fields for 'Endorsement type' (with radio buttons for License, Visa, and Passport) and 'Required for dispatch code' (with a dropdown menu). On the right, there is a 'Renewal rules' section with fields for 'Validity time (months)', 'Renewal window (days)', and a checkbox for 'Round to the end of the month if outside renewal window'. Below this, a new section titled 'Action required when expiring' is highlighted with a red box. It contains a text input field with the placeholder text 'Please contact Crewing Department ASAP'.

Action required when expiring option

Action required when expiring is a new option located in Endorsement edit window. This is an extra box where you can input a short description of an action that crew member has to perform in order to revalidate this endorsement.

This information will be sent along with expiring endorsements email reminder to the crew member.

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